Revenue Sharing Agreement for MCEDC-sponsored Courses

As an incentive for faculty to develop new coursework in topic areas relevant to developing communities, the Mortenson Center in Engineering for Developing Communities (MCEDC) will provide $3,500 to support the development and presentation of new courses of mutual interest. This support may be renewed for a second semester, at the discretion of the Center Director. Examples of past courses that were developed using MCEDC seed funds include: Water, Sanitation and Hygiene; Disaster Recovery and Humanitarian Crisis Response; and Cable Supported Pedestrian Bridge Design.

To be eligible for seed funding, the following conditions will apply:

1. The course must be designed to include a distance education enrollment option through the Center for Advanced Engineering and Technology Education (CAETE).

2. After the MCEDC funding period (up to two instances) ends, faculty from the host department will evaluate the course based on departmental-identified criteria of “success.” If the department agrees that the course is beneficial, then the host department will agree to:
   a. Submit the course to the appropriate curriculum committee(s) for approval so that it can be assigned a permanent course number in the host department; and
   b. Offer the course on a regular basis (defined by the University as at least once every three academic years), via live (on-campus) delivery and distance via CAETE or as a CAETE library course only (using the most recent recorded course lectures).

3. Subject to current CAETE revenue-sharing policies, tuition revenue generated through enrollment of students in the distance education sections of the sponsored course will be shared in the following manner:
   a. Gross tuition revenue will be split two-thirds to CAETE and one-third to MCEDC.
   b. CAETE financial staff will transfer one-third of the tuition revenue to an auxiliary account managed by the MCEDC. Of those funds, the instructor of record will receive half and MCEDC will retain half for operational and programmatic expenses. If a member of the regular faculty (tenure-track or non-tenure-track) teaches the course, the instructor’s portion will be transferred into an auxiliary account as directed by that faculty member. If the instructor is a visiting lecturer, the share of tuition revenue will be paid to the instructor personally. The instructor’s net payment will be reduced by mandatory fringe benefits and GAR/GIR costs associated with salary payments from auxiliary accounts.

To apply for an MCEDC course development seed grant:

1. The faculty member interested in teaching the course should contact the faculty director of the Mortenson Center to inquire about funding availability.

2. If funds are available, the faculty instructor should provide a brief overview of the course and describe, explicitly, how the course supports the education of engineers who can contribute to solutions for global issues such as poverty, health, or infrastructure.

3. The MCEDC director will evaluate the proposal and will decide whether or not to offer financial support for course development.